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| **Contractor name:** |
| **Date of orientation:** |
| **Person providing orientation:** |
| **Contracting Company Name:** |

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| **Topic** | | **Check once discussed** | **Notes** |
| 1. Contractors and their employees will operate in compliance with the applicable Occupational Health and Safety (OH&S) Regulations. If at any time, the contactor feels their job cannot be done safely, they are to cease work and discuss it with the farm/ranch supervisor/manager. | |  |  |
| 1. Contractors and their employees are considered “experts in their field of practice”. They are hired due to their knowledge and training, are expected to work within their limits and, as such, the farm/ranch holds no responsibility for supervising the contractor or its employees in their jobs. | |  |  |
| 1. The farm/ranch supervisor has reviewed known hazards (i.e. manure lagoon) with the contractor. However, the contractor and their employees are responsible for assessing their specific work area, identifying hazards and assessing the risk of each prior to any commencement of work. | |  |  |
| 1. Contractors are understood to be the expert in the area of confined spaces and will comply with the legal requirements for assessing, documenting and entering Confined Spaces. Known Confined Spaces have been identified by the farm and are marked (i.e. “Danger Confined Space – No Entry”). | |  |  |
| 1. Contractors will have written working alone policies and man check systems as per OH&S Regulations. | |  |  |
| 1. Personal protective equipment (PPE) - what to use, when to use it, where to find it, and how to care for it. It is the contractor’s responsibility to provide their own PPE, ensure it is properly maintained and employees are adequately trained in its use. | |  |  |
| 1. Contractors must discuss and ensure an adequate first aid understanding is in place with the farm/ranch.   First aid will be supplied for the contractor by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Contractor is aware of who the designated farm/ranch first aid attendant is and where and how to obtain first aid.   * Ranch First Aid Attendant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * Ranch First Aid Kit Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| 1. Contractors will comply with the farm’s emergency procedures. As such, the following has been reviewed during the orientation:  * Locations of emergency exits and meeting points * Locations of fire extinguishers and fire alarms * What to do in an emergency situation | |  |  |
| 1. Contactors will have valid WHMIS training and when handling farm chemicals must comply with the instructions on the label and applicable MSDS. | |  |  |
| 1. Contractors will comply with regulatory lockout procedures while working on equipment and machinery. | |  |  |
| 1. Specific farm rules contractors and their employees are expected to comply with include:  * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ * \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
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| **Contractor signature:** | **Farm Representative Signature:** | | |

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| The contractor is understood to be, and hereby verifies that he/she is, qualified to perform the task of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and to perform this work in compliance with all applicable health and safety regulations having full regard and responsibility for the safety and well-being of him/herself while upon the farm or ranch properties of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and acknowledges the role of Prime Contractor as it relates to the noted task being performed between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 20\_\_ | |
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| **Contractor Signature** | **Farm/Ranch Representative Signature:** |