
<table>
<thead>
<tr>
<th>Company: XYZ Farms – SAMPLE ONLY</th>
<th>Prepared by: AgSafe Sample</th>
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<tbody>
<tr>
<td>Date: April 23, 2020</td>
<td>HAZARD: COVID-19</td>
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Type of farm/ agricultural operation: Vegetable Greenhouse

Instructions to complete:
- Task & Location: Identify tasks being performed in which COVID-19 may present itself as a hazard to your workers (e.g. transporting workers, planting, packing line etc.). Document where each task is performed.
- Exposure source: Determine who or what may be a potential source of COVID-19 (e.g. other workers, common use tools etc.)
- Persons at risk: Determine who is at risk of COVID-19 exposure
- Level of risk: Determine what level of risk will be present for your workers for each task – High / Medium / Low
- Infection Prevention and Control Protocol: Identify what procedures you have implemented to mitigate the risk of COVID-19 exposure for each Task & Location identified. (e.g. limit number of workers in vehicle, install barriers between workers on packing line, stagger break times, increased cleaning frequency etc.) The procedures / protocols must be specific to your farm and the hazards you identify.

*Employers may add or adjust rows to meet the needs of your farm. All columns must be complete.

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<th>TASK &amp; LOCATION</th>
<th>EXPOSURE SOURCE</th>
<th>PERSONS AT RISK</th>
<th>LEVEL OF RISK</th>
<th>INFECTION PREVENTION AND CONTROL PROTOCOL</th>
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| Transportation of workers by bus | Other workers, driver, interior vehicle surfaces | Workers, driver             | Low           | - Load and offload passengers by the rear doors if possible or establish a rule that the driver is last-on, first-off of the bus.
- Allow for enough time for passengers to disembark from vehicles to allow for adequate distancing and prevent crowding.
- Create spacing between riders such as staggering where people sit (e.g. aisle to window, alternating per row).
- Consider installing physical barriers that can minimize spread of droplets.
- Consider having the bus wiped down (e.g. seat backs and other commonly touched areas) before and after trips, and at the start and end of each work-day.
- Handwashing facilities or sanitizer must be made available before and after the bus ride.
- Hands should be washed thoroughly before and after the truck ride and common surfaces should be wiped down before and at the end of each trip.
- If physical barriers cannot be erected in the vehicle, workers may wear a clean cloth covering the nose and mouth (e.g. a bandana) to minimize spread of droplets onto common work surfaces. |
| Packing Station | Other Workers within 2 meters | Workers | Moderate | Instruct all workers to maintain physical distance of 2 meters at each safety talk  
Install plastic barrier between workstations 3 and 4  
Supervisor to monitor for physical distance |
|----------------|-----------------------------|---------|----------|----------------------------------------------------------------------------------|
|                | Operational equipment, buttons, switches & working surfaces | Workers | Moderate | Increase cleaning frequency  
Instruct workers to clean prior to starting and at the end of each use of the equipment.  
Post cleaning instructions at each workstation in English and Spanish  
Provide disposable gloves where necessary |

**NOTES:** Employees must complete the self-assessment tool [https://bc.thrive.health/](https://bc.thrive.health/) at the start and end of each shift, prior to entering a vehicle. Employees who upon completion of the self-assessment tool determine they may have signs or symptoms of COVID-19 will refrain from entering any vehicle and immediately report to the employer, while ensuring physical distancing of 2m (e.g., reporting by phone).