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| **Company Information** |
| **Company:**  | **Workplace Location:**  |
| **Prepared by:**  | **Date:** |
| **TASK** | **HAZARD** | **LEVEL OF RISK** | **CONTROL METHOD** |
| **Potting up Trees & Shrubs**  | Pinch points, crush injuries | **Moderate** | While working with the potting machine, workers are required to ensure all proper guards are installed and working on potting equipment as well as following all SWPs in operation of the equipment. Keep hands out of small areas close to moving pieces.  |
| RMI from Repetitive Movement | **Moderate**  | Switch duties on potting machine whenever possible to avoid repetitive motion injuries. At minimum, duties should be switched out after each break period (approx. 2 hours). This would include stacker switching with compactor or tree loader, etc.  |
| Muscle Strain from Lifting Trees | **Moderate** | Ensure proper lifting procedures are completed, keep load close to the body and avoid twisting of back and hips while turning with load. Move your feet and turn your whole body while palletizing potted trees.  |
| **Loading Soil Hopper on Potting Machine** | Crush and Impact with Loader | **Moderate** | Have a set “no-go” zone for workers in area between soil pile and hopper whenever possible. Ensure horn, lights and all other safety gear is working on loader before operating. Worker must be trained on loader for competency.  |
| Dirt and Dust in Eyes from Dumping Soil | **Moderate** | When loading soil into hopper, ensure workers in the vicinity either are wearing appropriate eye protection or temporarily stop duties to move away from hopper when soil is dumped. This is especially important when loading dry soil or loading on windy days.  |
| Injury during mounting/dismounting Loader | **Low** | Ensure operators know the three point contact requirement for mounting and dismounting to avoid slips and falls off loader.  |
| **Other Recommendations:** |

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