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| **Company:** | | | **Workplace location:** | |
| **Prepared by:** | | | **Date:** | |
| **Tasks / Activities** | **Hazard** | **Risk level** | | **Control measures** |
| **Work on uneven ground** | Stumbling, tripping over rocks, ridges, ruts, uneven surfaces | **4**  Likely, could happen and could have Moderate consequence | | * Be aware of surroundings and the area you are working in, * Wear appropriate footwear * Keep ground clean clear and level when and where possible * Avoid distractions, phones, conversations, eating while walking |
| **Work in shop** | Tripping over debris on floor, tools and various other items, parts that were not put away, slipping on spills not cleaned up | **5**  Unlikely, could happen but rare moderate consequence | | * Put tools away * Clean up spills immediately **(Refer to SDS prior to cleaning up)** * Rope or barricade areas with tripping hazards on floor * Keep parts & other items in use on tables or isolate the area where they are * Inspect shop area and correct untidy area |
| **Mount dismount tractor** | Slip on mounting steps, slips or trips from ground surface | **6**  Very unlikely to occur moderate circumstances | | * 3 points of contact always, * Face on and face on when mounting or dismounting * Keep tractor steps in good repair and clear of debris * Mount and dismount on stable ground and surfaces when possible * Watch where you are stepping, look for ruts, loose gravel, ice |
| **Mount dismount horse** | Slip on surface stepping down to. Slip or trip on uneven terrain, varied surface materials, ice, loose sand, rocks, ruts | **5**  Unlikely, could happen but rare, moderate consequence | | * Ensure horse is prepared for dismount or mount, select solid clean clear ground surfaces when and where possible, be aware of surfaces you are stepping down to, rocks, ruts, ridges, loose gravel, snow and ice * Wear footwear enabling an ease of foot placement in or out of stirrup |
| **Mount dismount mobile equipment and vehicles** | Slip on surface stepping down to. Slip or trip on uneven terrain, varied surface materials, ice, loose sand, rocks, ruts | **5**  Unlikely, could happen but rare, moderate consequence | | * Pay attention to the surface you are stepping onto, do not “leap” off the unit or out of the vehicle, be alert to ground conditions upon which you will step, ice, snow, loose gravel, ruts ridges, step over or around objects when able |
| **Work in varied weather conditions** | Slipping or stumbling in snow or upon ice. Loose gravel, rocks, ruts uneven surfaces | **4**  Likely, could happen and could have Moderate consequence | | * Select and use appropriate or required footwear * Be alert to changing conditions, wet surfaces that have become icy, be cautious when stepping on loose material, uneven surfaces, changes in elevation due to cracking of floor surfaces, be observant to snow, water and ice movement on walking or working platforms or surfaces, |
| **Traverse stairs** | Slipping or tipping causing a fall. Slip, trip or fall caused by surface conditions of stairs, loss of balance, carrying objects or stair being damaged or decayed | **5**  Unlikely, could happen but rare, moderate consequence | | * Ensure stairs are in good condition, stairs are inspected, free of debris, all boards all in good condition, no extruding nail heads, clear of weather-related covering material, ice, snow, dust, take one stair at a time, manage any load or item you are carrying, make multitap trips on the stairs if needed to convey items up and down * Stay alert, pay attention |
| **Work on ladder, low elevation not requiring fall protection / prevention** | Fall from low elevation, trip or slip on ground at base of ladder, slip when stepping off ladder, debris on ladder rung, fall due to items in hands, uneven balance of object in hand | **3**  Unlikely, could happen but rare, could have extreme consequences | | * Ensure ladder is in good condition prior to use, ladders must be inspected, step onto the ladder using all steps, 3 points of contact at all times, do not over reach, get down and move the ladder as necessary, ensure solid footing and placement of ladder prior to ascending, have a holder/helper when and where possible, do not carry things on the ladder that negate the ability to maintain 3 points of contact, if working alone ensure work alone plan is activated, use appropriate footwear for the task, |
| **Walking and moving within workspace** | Trip on hoses, tools, Trips on things you have introduced or used in the workspace or area | **5**  Unlikely, could happen but rare, moderate consequence | | * Keep hoses and other items handy but clear of walkways and common travel paths * Do not put things down in a place where you can trip over them, don’t prop up things or leave at angles when they can be placed directly on the ground or floor and out of the walking or working pathway |
| **Working in office or interior of administrative buildings/settings** | Tripping on materials, cords, discarded items on floors, Slipping on wet or dirty surfaces | **6**  Very unlikely to occur moderate circumstances | | * Ensure that cords are not in travelled pathways, if they must be, ensure that they are taped down or a cord covering device is used. * Keep floors clean and free of tracked in dirt, gravel, fluids, or spilled substances **(Refer to SDS prior to cleaning up) clean** up immediately * Keep chairs out of travelled walking paths. * Pick up paper or other items that fall to floor * Do not use inappropriate items to stand on to reach shelves or things. |

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