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| --- | --- |
| **Annual Emergency Drill Record** | |
| Date of Drill: | Completed by: |
| Drill Start time: | Drill Finish time: |
| Scenario we used (Describe): | |
|  | |
| Attendance: (Who was there, including Contractors) Attach sheet if necessary.  Make time to discuss the drill with anyone who did not participate. | |
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| **Evaluation** | | | |
| Evaluation of the drill – What went well? | | | |
|  | | | |
| What needs improvement? | | | |
|  | | | |
| Improvements (List specifics, plus who will do, and when they will be done) | | | |
| **Item#** | **Item** | **Action By** | **Date Completed By** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

A copy is to be given to the JHSC – Joint Health & Safety Committee

