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| **Annual Emergency Drill Record** |
| Date of Drill:  | Completed by:  |
| Drill Start time: |  Drill Finish time:  |
| Scenario we used (Describe): |
|   |
|  Attendance: (Who was there, including Contractors) Attach sheet if necessary.  Make time to discuss the drill with anyone who did not participate. |
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| **Evaluation** |
|  Evaluation of the drill – What went well? |
|  |
|  What needs improvement? |
|  |
|  Improvements (List specifics, plus who will do, and when they will be done) |
| **Item#** | **Item** | **Action By** | **Date Completed By** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

A copy is to be given to the JHSC – Joint Health & Safety Committee

