**Disclaimer:** This resource is intended for guidance and employers are advised to customize this document or design their own to meet their business needs and legal obligations. Once customized from its original content this disclaimer may be removed to function as part of your Safety Program. This resource does not relieve persons using it from their responsibilities under applicable legislation. If you need assistance contact us at www.AgSafeBC.ca

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| **Company:**  | **Workplace Location:**  |
| **Prepared by:**  | **Date:** |
| **TASK** | **HAZARD** | **LEVEL OF RISK** | **CONTROL METHOD** |
| Using 2 workers- Onload conveyor belts from trolley into bay that will be filled and place on stands. Attach conveyors. | MSI from lifting conveyor  | **Moderate** | * Practice proper lifting technique
 |
| Caught in/pinch in conveyor gears | **Moderate** | * Ensure adequate guarding is in place.
* Train workers never to put hands in pinch points.
 |
| Slip/trip on greenhouse bay floor | **Low** | * Ensure workers have proper non-slip footwear
* Practice good housekeeping- clear greenhouse bay of debris/tripping hazards
 |
| Once conveyors are hooked together, plug in and test to ensure all belts are aligned and moving properly. If belts needs adjustment shut off machine and make adjustments. | Electrical shock | **Moderate** | * Ensure lockout procedure is followed
 |
| Caught in - Conveyors / Rollers | **Moderate** | * Ensure guarding is in placeTrain workers never to put body parts near pinch points No loose clothing/Jewelry/Long hair
 |
| Take trays of plants from carts and begin loading conveyors. | MSI from repetitive motion | **Low** | * Avoiding twist motion, lifting with legs
 |
| Unload trays/plant from the conveyor and place onto green house floor | MSI from repetitive motion | **Low** | * Avoiding twist motion, lifting with legs, bend at the knees when placing pots
 |
| **Other Recommendations:** |