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| **Company Name:** | | | | |
| **Worker Name:** | | **Evaluator:** | | |
| **Date:** | | **Location:** | | |
| **Step** | **Activity** | | **Pass** | **Fail** |
| ***Hydrocarbon Extractions*** | | | | |
| **1** | Worker can identify and properly don all required PPE | |  |  |
| **2** | Worker ensures proper ventilation in extraction room (always check to ensure ventilation/exhaust equipment is working properly) | |  |  |
| **3** | Ensures all solvents are stored in flammable cabinets when not in use | |  |  |
| **4** | Decants all solvents in proper labelled container in an area with proper ventilation | |  |  |
| **5** | Worker operating extraction equipment has been deemed competent | |  |  |
| **6** | Worker follows manufacturers manual while operating extraction equipment | |  |  |
| **7** | Worker follows maintenance schedule for extraction equipment as set out by manual | |  |  |
| **8** | Worker seeks qualified professional for all repairs/service on extraction equipment | |  |  |
| **9** | Worker inspects extraction equipment prior to use | |  |  |
| **10** | Worker has completed WHMIS course and has been trained on site with chemicals that will be used during the extraction process | |  |  |
| ***CO2 Extractions*** | | | | |
| **11** | Worker can identify and properly don all required PPE | |  |  |
| **12** | Worker operating extraction has been deemed competent to operate | |  |  |
| **13** | Worker follows manufacturers manual while operating extraction equipment | |  |  |
| **14** | Worker follows maintenance schedule for extraction equipment as set out by manual | |  |  |
| **15** | Worker seeks qualified professional for all repairs/service on extraction equipment | |  |  |
| **16** | Worker inspects extraction equipment prior to use | |  |  |
| **17** | Any part of the extraction equipment that will experience high temperatures is identified | |  |  |
| **18** | Worker ensures proper ventilation in extraction room (always check to ensure ventilation/exhaust equipment is working properly) | |  |  |
| **19** | Ensures all solvents are stored in flammable cabinets when not in use | |  |  |
| **20** | Decants all solvents in proper labelled container in an area with proper ventilation | |  |  |
| **21** | Worker has completed WHMIS course and has been trained on site with chemicals that will be used during the extraction process | |  |  |
| ***Alcohol/Ethanol Extractions*** | | | | |
| **22** | Worker can identify and properly don all required PPE | |  |  |
| **23** | Worker ensures proper ventilation in extraction room (always check to ensure ventilation/exhaust equipment is working properly) | |  |  |
| **24** | Ensures all solvents are stored in flammable cabinets when not in use | |  |  |
| **25** | Decants all solvents in proper labelled container in an area with proper ventilation | |  |  |
| **26** | Worker operating extraction has been deemed competent to operate | |  |  |
| **27** | Worker follows manufacturers manual while operating extraction equipment | |  |  |
| **28** | Worker follows maintenance schedule for extraction equipment as set out by manual | |  |  |
| **29** | Worker seeks qualified professional for all repairs/service on extraction equipment | |  |  |
| **30** | Worker inspects extraction equipment prior to use | |  |  |
| **31** | Worker has completed WHMIS course and has been trained on site with chemicals that will be used during the extraction process | |  |  |
| **32** | Ensure worker is wearing proper PPE when super cooling ethanol | |  |  |
| **33** | This method requires a great deal of Ethanol, ensure ethanol is stored properly in flammable cabinets or storages facilities that meet regulatory requirements | |  |  |
| ***Agitation Extraction*** | | | | |
| **34** | Worker can identify and properly don all required PPE | |  |  |
| **35** | Ensure worker does not open lid/access mixture when operating (agitating) | |  |  |
| **37** | Worker operating extraction has been deemed competent to operate | |  |  |
| **38** | Worker follows manufacturers manual while operating extraction equipment | |  |  |
| **39** | Worker follows maintenance schedule for extraction equipment as set out by manual | |  |  |
| **40** | Worker seeks qualified professional for all repairs/service on extraction equipment | |  |  |
| **41** | Worker inspects extraction equipment prior to use | |  |  |
| **42** | Ensure worker is wearing proper PPE when handling ice/dry ice | |  |  |
| **43** | Ensure dry ice is stored properly (do not fix lid on storage vessel (dry ice expands and could cause the vessel to rupture if lid is fixed in place) | |  |  |
| ***Heat and Pressure Extraction*** | | | | |
| **44** | Worker can identify and properly don all required PPE | |  |  |
| **45** | Worker operating extraction has been deemed competent to operate | |  |  |
| **46** | Worker follows manufacturers manual while operating extraction equipment | |  |  |
| **47** | Worker follows maintenance schedule for extraction equipment as set out by manual | |  |  |
| **48** | Worker seeks qualified professional for all repairs/service on extraction equipment | |  |  |
| **49** | Worker inspects extraction equipment prior to use | |  |  |
| **50** | Worker ensures All high vessel pressures are secured | |  |  |
| **51** | Worker has completed WHMIS course and has been trained on site with chemicals that will be used during the extraction process | |  |  |
| **52** | Any part of the extraction equipment that will experience high temperatures is identified and the worker can identify | |  |  |
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